



The Microfinance Support Centre Ltd.  
Plot 32 Nakasero Road  
Kampala

## BID NOTICE UNDER OPEN INTERNATIONAL BIDDING

30<sup>th</sup> June 2025

**Invitation to bid for the Procurement of a Core Mis Software for Credit Management, Integrated Accounting and Finance Management and Associated Modules Ref; – MSC/CONS/20-25/00178.**

1. The Microfinance Support Centre (MSC) has allocated funds to be used for the acquisition of **a Core MIS Software for Credit Management, Integrated Accounting and Finance Management and Associated Modules.**
2. MSC invites your sealed proposals for the provision of the above services.
3. Bidding will be conducted in accordance with the with the Open International Bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act Cap 205 and the PPDA Regulations, 2023 and the procedures described in Part 1: Proposal Procedures.
4. Interested eligible bidders may obtain further information and inspect the bidding document on the MSC website, MSC head office, Nakasero and Suppliers' Portal of the Electronic Government Procurement System.
5. The Request for Proposal's documents in English may be purchased by interested bidders upon payment of a non-refundable fee of **UGX.1,000,000/=** The method of payment will be to the following;  
**A/C No. 0103009931**  
**Account Title: The Microfinance Support Centre Ltd**  
**Bank: UBA (United Bank for Africa) Ltd**  
**Branch: Spear House, Plot 22, Jinja Road**
6. Proposals must be delivered to the address below at 8(c) at or before **11:00am on Friday, 25<sup>th</sup> July 2025.** All Proposals must be accompanied by **Proposal Security of UGX 27,000,000/= or USD 7,300.**
7. Bid/Proposals will be valid until **24<sup>th</sup> /12/2025**
8. The Proposal/Bid security must be valid until **6<sup>th</sup> February 2026** and shall be in the form of a **Bank Guarantee from any reputable commercial bank regulated by Bank of Uganda.** Late Proposals shall be rejected.
9. Bids will be opened in the presence of the bidders or their representatives, who choose to attend on **25<sup>th</sup> July 2025 at 11.30AM.**

10. There shall be a pre-proposal meeting on Friday; **11<sup>th</sup> July 2025 at 11:00 Am. The venue of the meeting shall be the MSC Boardroom**

- (a) Documents may be inspected at: **MSC Head Office Plot 32, Nakasero Road  
Kampala**
- (b) Documents will be issued from: **MSC Head Office Plot 32, Nakasero Road  
Kampala**
- (c) Proposals must be delivered to: **MSC Head Office Plot 32, Nakasero Road  
Kampala**
- (d) Address of Proposal Opening: **MSC Head Office Plot 32, Nakasero Road  
Kampala**

10. Please inform us, upon receipt:

- (a) that you received the letter of invitation; and
- (b) whether you will submit a proposal alone or in association.

11. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of invitation to bid letter	<b>30<sup>th</sup> June 2025</b>
b. Pre-proposal meeting	<b>11<sup>th</sup> July 2025 @ 11:00 Am</b>
c. Proposal closing date	<b>25<sup>th</sup> July 2025 @ 11:00 Am</b>
d. Evaluation process	<i>Within 20 working days from technical proposal closing date for technical evaluation and 3 working days from opening of financial proposals for financial evaluation in the case of two stage submission</i>
e. Display and communication of best evaluated bidder notice	<i>Within 5 working days from Contracts Committee approval of evaluation report</i>
f. Contract Signature	<i>After expiry of at least 20 working days from display of the best-evaluated bidder notice and Attorney General's Approval</i>

**Accounting Officer**

**The Microfinance Support Centre Ltd**